

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 19, 2016
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, September 19, 2016, in the Board Room of Bibb Graves Hall. The following members were present: Dr. David Brommer, Dr. Greg Carnes, Ms. Sarah Green, Ms. Jennifer Irons, Dr. Kevin Jacques, Mr. Bret Jennings, Dr. Katie Kinney, Dr. Marilyn Lee, Dr. Lee Renfroe, Mr. David Shields, and Dr. John Thornell. Chairperson Scott Infanger presided. President Kitts and Mark Linder attended as guests.

Call of Meeting to Order

Dr. Infanger called the meeting to order.

Update on Progress of D2—D1 Transition

President Kitts and Athletic Director Mark Linder were in attendance to provide an update on the progress of the transition from Division II to Division I with regard to athletic sports. Mr. Linder reported that the Atlantic Sun Conference, which does not have football programs in its conference, made an announcement that schools with football programs would be eligible for membership in its conference because of permission granted for them to play football against schools in the Big South. Mr. Linder further indicated he would revise the documents from the previous update and distribute them to the SGEC for review.

Approval of Agenda

Dr. Renfroe moved approval and Dr. Lee seconded the motion. The motion was approved unanimously.

Approval of Minutes of the Meeting of September 6, 2016

Dr. Lee moved approval and Dr. Renfroe seconded the motion. The motion was approved unanimously.

Report from the Chair

Dr. Infanger reported the following: expressed thanks to Dr. Lee for serving as chair in his absence at the previous meeting; at the next meeting, he will ask for the establishment of an identified parliamentary procedure for inclusion in the Shared Governance Document; preparations are underway for a Shared Governance Chair Training and Orientation session; and President Kitts has expressed a willingness to again host during February of this year the roundtable discussions with employees and students.

Movement of October 3 meeting due to Presidential meeting scheduled for same date involving the 2 VP and 1 Dean Representatives on SGEC

Due to a meeting scheduled by President Kitts for the afternoon of October 3 that will involve three members of the SGEC, by consensus it was determined that the October 3 SGEC meeting would be canceled unless pressing business arises.

Request from Staff Senate for a 180-Day Extension on Employee Performance Evaluation Instrument

Due to the fact that the Staff Senate has been unable to resolve action on the employee performance evaluation instrument within the time period prescribed, it was determined that the policy may have been prematurely introduced. Therefore, Mr. Jennings made a motion to deny the request for a 180-day extension and Dr. Lee seconded the motion. The motion was approved unanimously. Dr. Lee made a subsequent motion, seconded by Mr. Shields, and unanimously approved to table the proposal for a revised Employee Performance Evaluation Instrument until such time as the Staff Senate comes forth with a revised instrument.

Revisit: Associate VP/EM position on committees that formerly reported to VP/EM (approved by SGEC on 4/11/16 for 2016-17 to be revisited for 2017-18)

Excerpt from 4-11-16 SGEC minutes: VP/EM on Committees: The Vice President for Enrollment Management served on various committees by position, and some committees report to that position. That position has been changed to Associate Vice President for Enrollment Management and a search is underway. The SG Document mandates that Strategic and Task Committees report to the President through one of the University Vice Presidents; however, the committees that now report to the VP/EM are in areas that will still report to the Associate VP/EM. It appears the following should be determined: 1. Should the VP/EM position on committees be replaced with the Associate VP/EM or another position? 2. Should the SG document be revised to allow for committees to report through an Associate VP or should the reporting structure for those committees be routed through one of the VP's?. Action: Dr. Infanger made a motion and Mr. Carter seconded the motion to recommend to President Kitts that for 2016-17 and to revisit in 2017-18, the Associate Vice President for Enrollment Management replace the Vice President for Enrollment Management on committees where that person serves in a by position placement, on the committees that report to that position, and that the associated changes be made to the Shared Governance Document. The motion was approved unanimously.

Dr. Thornell made a motion, seconded by Dr. Renfroe and unanimously approved to recommend to President Kitts continuation of the Associate Vice President for Enrollment Management as replacement for the Vice President for Enrollment Management on committees until such time as the reporting structure for Enrollment Management is identified. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Sarah Green reported the following: this date, the Mane Month activities end with a GUC Movie Night; tailgating at this weekend's opening football game went very well and SGA is pleased with its new tailgating location; Step Show will be held October 21; Homecoming preparations are underway; the SGA hopes to pass its annual budget soon; the campus beautification effort continues; and thanks were expressed for the cleaning of Bibb Graves Hall, the project of which was completed two weeks ago. For the Faculty Senate, Dr. Brommer reported the following: at last Thursday's Faculty Senate Executive Committee, five faculty members were selected to serve on the Academic Program and Administrative Office Task Forces and this Thursday, he will meet with President Kitts relative to the Faculty Attitude

Survey. For the Staff Senate, Dr. Jacques reported the following: the Staff Senate hopes to soon complete its annual goals and will share with President Kitts the results of the Staff Attitude Survey. For the staff, Bret Jennings encouraged participation in the October 1 Kilby School Dragon Boat Races. For the Administration, Dr. Thornell and Mr. Shields provided a summary of last Friday's Board of Trustees actions, which included approval of the 2016-17 university budget that included a 3% salary increase for employees, Foundation Bylaws revision, lighting renovation for Norton Auditorium, approval to bid for the construction of a new Nursing Building, and approval to bid for Phase I of additional parking on campus. In addition, Mr. Shields reported that Title IX campus climate surveys are forthcoming and Dr. Thornell reported that on Tuesday, he will attend a donor/scholarship agreement signing event at Sheffield High School whereby a major gift will be announced for Sheffield High School students' participation in Early College at UNA.

On motion by Dr. Lee, the meeting adjourned at 4 p.m.

Dr. Scott Infanger, Chairperson